



**Position Title:** Summer Camp Counselor

**Reports to:** Capstone Coordinator

**Summary:** Part-Time (30-32 hours/week), Non-Exempt, Temporary (June-August)

**Organization Summary:**

Junior Achievement of San Diego County (JA San Diego) empowers young people to own their economic success through Common Core-aligned K-12 programs focused on financial literacy, work readiness, and entrepreneurship. These programs enable students to make a connection between what they learn in school and how it can be applied in the real world—enhancing its relevance and increasing students’ awareness of the value of education, the importance of planning for the future and the impact of their decisions. These early insights are essential building blocks for economic empowerment and self-sufficiency.

JA San Diego associates are known for their passion for the JA mission to empower youth and drive to building a bright future for San Diego. JA San Diego offers a collaborative, innovative and inclusive work environment.

**JA McGrath Family BizTown & JA Mission Fed Finance Park Summer Camp Programs:**

JA BizTown Summer Camp is a weeklong program full of fun activities that jump starts the entrepreneurship spirit in each camper in grades 4th-6th. Through daily lessons, hands-on activities, and games, campers use critical-thinking skills as they learn about key economic concepts leading up to the much-anticipated JA BizTown. Campers will discover their unique personality traits and understand how they relate to jobs in BizTown. Campers will explore outside the box with a team to envision a new business venture including a full business plan, product, and presentation.

JA Finance Park Summer Camp is a weeklong program where students will explore careers and money management through team building and engaging activities for grades 7th – 9th. Throughout the week campers will discover their career pathway through guided self-exploration, get real world experience through career fair, mock interviews, and life simulation. Campers will also make friends and play games all while getting ready for the real world!

**Job Function:**

The Summer Camp Counselor supports the BizTown and/or Finance Park summer camp programs by being part of a team that will facilitate the function and flow of each day by working closely with fellow team members and the Capstone Coordinators.

**Responsibilities:**

- Ensure that campers have fun and feel successful in their work.
- Help create and support a positive camp experience for all campers.
- Commit to work ALL the dates outlined below.
- Work directly with assigned group of campers, including coordinating camp activities, providing individual assistance to campers, managing camper behavior, and demonstrating positive role model behavior.
- Be responsible for daily set up of all supplies, forms and documents required for camp.
- Demonstrate a thorough knowledge of the camp procedures, policies, processes, and activities.
- Assess situations and make appropriate decisions to deal with camper problems and situations.
- Monitor and maintain a healthy and safe environment.
- Report any problems with equipment, campers, or other staff to the appropriate Coordinator as necessary.

- Monitor campers during drop-off, pick up and throughout the camp day.
- Ensure that camp pick-up procedures are followed for all campers.
- Work as a team with all staff members.
- Participate in daily meetings before and after each day of camp.
- Follow COVID safety processes and procedures.
- Complete necessary training mandated by the state of California and JA USA.

**This is a part time, seasonal position that will be a total time commitment of 8 weeks. Pay is \$17.00 an hour. Please note that there will be an opportunity to extend this position into a part-time, temporary position as a Capstone Associate beginning the month of September.**

- **Camp sessions are scheduled to begin the week of July 11<sup>th</sup> and will run through the week of August 22<sup>nd</sup>.**
- **There will be mandatory training sessions scheduled the week of July 4<sup>th</sup>, subject to change.**
- **We will have a total of 7 weeks of camp for both BizTown and Finance Park in the months of July and August.**

**Camp runs Monday through Friday 9am to 3pm, counselor hours are 8:30am to 3:30pm (times may vary)**

**Qualifications:**

- 18 years or older.
- Experience working with children.
- Strong oral and written communication and problem-solving skills.
- Outgoing, energetic, motivated, and able to work in a fast-paced environment.

**To Apply:**

Send cover letter and resume to: Jen Malan [jmalan@jasandiego.org](mailto:jmalan@jasandiego.org)

*Junior Achievement of San Diego County promotes equal opportunity for all employees and applicants. In doing so, we comply with local, state, and federal laws and regulations to ensure an equal employment opportunity for everyone. We don't discriminate in employment opportunities or practices on the basis of race, ancestry, color, religion, gender, sexual orientation, gender identity, national origin, age, disability, citizenship, military service obligation, veteran status or any other basis protected by federal, state or local laws. Our policies and personnel practices are intended to ensure that all of us are treated equally with regard to recruiting, hiring, and advancement, and our decisions on employment are made to further the principle of equal employment opportunities for employees.*